

TREASURE VALLEY WHIPS BYLAWS

ARTICLE I TITLE

Section 1 Name: The Treasure Valley Whips (TVW or the Club) is a non-profit corporation created by the Articles of Incorporation filed on the 14th day of December, 2009.

Section 2 Address: The business address shall be that of the current Chairperson or as otherwise directed by the Officers.

Section 3 Correspondence: Business correspondence shall be sent to the current Chairperson's address. New memberships and dues shall be sent to the current Treasurer's address. The Officers may designate different addresses for these purposes.

ARTICLE II CLUB PARTICIPANTS

The participants of the TVW shall be comprised of the Officers/Board of Directors, Historian, Committee Chairpersons and Members.

Section 1 Officers: The Officers constitute the Board of Directors of the Club and include a Chairperson, Vice-Chairperson, Secretary, Treasurer and Newsletter Editor. Their purpose is to conduct business, as authorized by duties described below, for the Club on behalf of the Members. Officers will not receive compensation for services rendered except for pre-approved expenses associated with the business of this Club. The Officers shall have no decision-making power of their own for other than what is known to the membership to be common business. No two related persons shall be allowed to hold offices concurrently. No one person shall hold more than one office concurrently.

Part A Term: *Elections to be held in the fall of even-numbered years for a two (2) year term beginning January 1st of the next year.*

Part B Vacancies: Positions that become vacant prior to the end of the regular term will be filled as follows: Vacancies will be published in the newsletter. Members may make suggestions for replacement to the Chairperson. The Chairperson will select an appointee who will be approved by the membership. This person will serve the remainder of the term, but may succeed himself/herself in office by election.

Part C Duties:

Chairperson: To be responsible to conduct all regular and special meetings. To prepare in advance the agenda with input from the membership. To ensure that notice is given to Members of meetings.

Vice-Chairperson: To assist the other Officers as needed. In the absence of the Chair, the Vice-Chair shall conduct all meetings and perform the Chair's duties.

Secretary: Responsible to attend all meetings, keep full and complete records of all proceedings, including Members in attendance and to take minutes of all meetings.

Minutes will be forwarded to the Chair for review in a timely fashion. The secretary maintains a current file of official Club documents and correspondence. He/she will perform duties for voting procedures as specified in Article IV, Section 4. The Secretary will also publish a Club newsletter according to the TVW format guidelines.

Treasurer: To keep full and accurate account of receipts and disbursements, to deposit all monies in the name and to the credit of the Club in the depository designated by the membership. A financial report will be given at each meeting.

All financial records will be subject to an annual review.

Section 2 Historian: To be responsible to document Club events and dates of special interest.

Section 3 Committee Chairperson(s): To conduct the business of their committee and attend all Club regular meetings to present a report summarizing the progress of their committee. These positions are appointed by the Chair and approved by the membership.

Section 4 Members: Those persons who meet the requirements of a "Member in good standing" defined as a person who has paid required dues and is not in arrears in any other monies due the Club.

ARTICLE III MEMBERSHIP

Section 1 Membership: Shall be open to any persons regardless of sex, race, color, religion or sexual preference or any other non-meritorious factor. A membership year is twelve (12) months commencing January 1 and ending December 31. Application for membership includes completion of the TVW Membership Application Form and payment of dues for one (1) year.

Section 2 Dues: Annual membership dues for the calendar year are accepted from October 1st through January 31st. (e.g. Pay October 1st, 2025 for membership in calendar year 2026.) New and otherwise non-current members who join and pay dues between October 1st and December 31st will enjoy membership privileges for that period of time at no additional cost. Members who have not paid their dues by February 1st will forfeit all membership benefits such as voting, participation at discounted member rates for events, etc., until such time as the dues are paid for the calendar year.

Part A General Membership: Defined as:

1. Individual = 1 vote
2. Family = up to 2 votes. A "Family" shall consist of two (2) adults and minors (under the age of 18) residing in the same household. Each adult family member may vote.

Section 3 Revocation or Suspension of Membership: The following includes a process whereby the Officers, with membership approval, may revoke or suspend membership privileges

of an individual or family. Any membership in the Club may be revoked or suspended for any of the following causes:

- a) Failure to pay membership dues - revocation
- b) Failure to pay monies owed the Club - revocation or suspension
- c) Engaging in conduct unbecoming a member - revocation or suspension

- 1) Threatening to or committing any act which is likely to or results in injury or damage to any other member, event official or guest of the Club or to his property, or to property of the Club.
- 1) The use of abusive language toward any member, Club guest or Member's child.
- 3) Violating any criminal statute in connection with the Member's Club activity.

ARTICLE IV MEETINGS

Section 1 Schedule & Notice: Regular meetings will be held approximately once per quarter. A minimum of seven (7) days' notice shall be given to the membership. The notice may be verbal, by newsletter/mail, or email.

Section 2 Quorum: Will consist of a minimum of six (6) Members which includes two (2) Officers or 10% of the membership and two (2) Officers.

Section 3 Rules of Order: Meetings will be conducted according to Robert's Rules of Order unless otherwise stated in these bylaws. A Parliamentarian may be appointed at the discretion of the Chair or if approved by a majority of the members present.

Section 4 Voting: All adult Members (18 years of age and older) in good standing have the right to vote.

Part A Subjects: Items to be put to a vote by the membership include but are not limited to:

1. Club expenditures;
2. Amendments to the bylaws;
3. Elections;
4. Membership Dues; and
5. General Club business.

Part B Process

- 1) Voting at a meeting may be by ballot, show of hands or voice as determined by the Chair

- 2) Mail-in Ballots: May be used for the election of Officers and bylaws amendments. They will be available by request and must be returned to the Secretary by the date specified on the ballot. All mail-in ballots must be signed and are not transferable.
- 3) Proxy Votes: There will be none.
- 4) Balloting by electronic means will be allowed on all matters other than Bylaw changes. Electronic means includes e-mail, conference call, web site voting or other verifiable methods that may be developed in the future. If a member does not have access to electronic media, a mail -in ballot must be provided.

Part C Approval of Motions: Approval shall be by simple majority except where otherwise stated in these bylaws.

Section 5 Guests: May be placed on the agenda by the Chair. Members may bring their guests to a regular meeting but they may not enter into the discussion of the business of the Club except by invitation from the Chair.

Section 6 Regular Meetings: To proceed according to the following format:

1. Approval of the Minutes of the Previous Meeting.
2. Financial and Membership Report - Treasurer
3. Introduction of New Members, Guests and Guest Speakers
4. Report regarding Correspondence
5. Committee Reports
6. Old Business
7. New Business
8. Special Business
9. Open Forum
10. Set next Meeting Date

Section 7 Special Meetings: Additional meetings will be scheduled as needed. Members will be given seven (7) days' notice of special meetings, if possible. The notice may be verbal, by newsletter/mail, or email. The Chair shall schedule a special meeting at the request of ten percent (10%) of the membership.

ARTICLE V COMMITTEES

Section 1 Standing Committees: Can be formed at the discretion of the membership and perform routine functions throughout the year.

Section 2 Special Committees: Can be established by the membership for special functions and shall terminate at the end of said function.

ARTICLE VI ELECTIONS

Section 1 Nominations: Can be made from the floor at the summer meeting, or by mail. Nominations are open from June 1st through August 31st of even-numbered years. A member whose name has been placed in nomination need not be present at the meeting, but written evidence of his/her willingness to accept the office, if elected, must be presented to the Secretary prior to the election. The names of all the nominees who have failed to give verbal notice of acceptance at the meeting or absent Members who have failed to give written notice of acceptance before the election shall be deleted from the ballot. Nominations will be published in the next newsletter, or by email to the membership.

Section 2 Election Process: The election shall be held in the regular order of business at the fall meeting. Voting shall be by secret ballot. The ballots shall be counted by any two Board members, or their designees, so long as none of them is up for election on the ballots to be counted. The results shall be reported at the meeting and reflected in the minutes.

ARTICLE VII BYLAWS

Section 1 Amendments or Additions: These bylaws may be amended by a two-thirds (2/3) majority of the voting Members present at a regular meeting of the Club. Any proposed amendment shall be read at a regular meeting and balloted at the next regular meeting. The bylaw and the proposed amendment will be published in the newsletter. When an amendment to these bylaws is adopted, the Secretary shall make a record of the change separately from the minutes. The Secretary will forward the change to the Newsletter Editor for publication.

ARTICLE VIII CLUB PUBLICATION

Section 1 Name: The Lash

Section 2 Schedule: Quarterly

Section 3 Required Contents:

1. Every issue: List of current Officers
TVW membership application
2. As they occur: Minutes of last regular meeting
Agenda for the next meeting
New Members
Names of persons nominated for office
Names of persons elected to office
Proposed bylaw changes
Amendments to bylaws

Approved and adopted this 17th day of October, 2009.